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## MEMORANDUM

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TO: Mayor Walker and Councilors  
FROM: Stacy Marquardt, Community Development Planner  
SUBJECT: **Neighbor's On The Rum Special Event Permit**  
DATE: April 5, 2023

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### **Background:**

On March 9<sup>th</sup>, 2023 the Princeton City Council approved a special event permit for Neighbors to host the beer garden for the Rum River Festival with the caveat that an agreement is drafted by the City of Princeton's Attorney and that they meet all requirements set forth by the applicable Department Heads. It was discussed that the Council would be amendable to a 5-year commitment with a legal contract noting that a special event permit would need to be applied for, reviewed and approved every year. The contract allows the applicant to host the beer garden for future Rum River Festivals, but also gives the City an out if something arises and is determined that it is no longer a good fit. It was also noted that the City typically requires events to cease at 11:00 pm per curfew regulations. The consensus of the City Council was a compromise for this event and to allow the event and music to cease at midnight for the Rum River Festival.

The letter drafted and approved by staff laying out specific conditions for the event is attached to this memo along with the map showing the location of the event. The applicant has met with staff and were amendable to the conditions laid out in the letter. The City's legal counsel has formulated a contract that the applicants have signed and agreed to, it is attached.

### **Recommendation:**

Staff recommend that:

The City Council approves the conditions laid out in the attached letter (with map) dated March 22, 2023 to allow Neighbor's On The Rum to host the beer garden for the Rum River Festival and approve the contract signed by the applicant on March 30, 2023 .